

## Notice to Bidders

Sealed bids for Ashtabula County Board of Developmental Disabilities will be received by the Board at the Board Offices, located at 2505 S Ridge Rd East, Ashtabula, OH 44044, until **2:00 PM, October 8, 2021** and will be read publicly and recorded immediately thereafter.

The proposed work consists of the furnishing of all labor, materials, and equipment necessary for the Phase 2 Office Renovations as described in the Bid Documents.

Proposals shall be addressed to 2505 S Ridge Rd East, Ashtabula, OH 44044; Ashtabula County Board of Developmental Disabilities, and be clearly marked as BID FOR: OFFICE RENOVATION. All bid proposals shall be submitted in duplicate.

Bid Package No. A – ACBDD – Office Renovation – Estimate is \$1,600,000.00

The Contract Documents, including copies of the Drawings, Project Manual, Proposal Form, Forms of Contract and Bond, are on file and may be examined at Roller Reprographic Services Inc. at 11907 Market St, North Lima, OH 44452; 330.549.0377; [www.rollerplanroom.com](http://www.rollerplanroom.com)

This Notice to Bidders can be found on the Ashtabula County Board of Developmental Disability website; <https://www.ashtabuladd.org/>

A Pre-Bid Conference shall be held on **September 28 , 2021 @ 2:00pm**, on site at 2505 S Ridge Rd East, Ashtabula, OH 44044. After the conference meeting, the site will be available for contractors' walkthroughs.

Questions are to be submitted electronically to Russell Gayheart of GPD Group at [rgayheart@gpdgroup.com](mailto:rgayheart@gpdgroup.com), please use "ACBDD – Office Renovation RFI" in the subject line.

Each Proposal must be accompanied by a certified or cashiers check, or an irrevocable letter of credit in the amount of ten (10%) of the amount bid or a bid bond in the amount of one hundred (100%) of the amount bid, such check or bid bond shall be made payable to Ashtabula County Board of Developmental Disability and to be held as a guarantee that in the event the bid is accepted and a contract awarded to the bidder, the Contract will be duly executed and its performance properly secured.

The successful bidder will be required to furnish a bond for the faithful performance of the contract in the sum of not less than one hundred percent (100%) of the total price bid for the complete work, said bond to be that of an approved surety company authorized to transact business in the State of Ohio and shall be underwritten by a surety that is listed on the most current Department of the Treasury Circular 570, "Surety Companies Acceptable on Federal Bonds".

All bids shall be submitted on special blank forms furnished by the Architect and shall be accompanied by a Bid Guaranty and Contract Bond conforming to Section 153.571 of the Ohio Revised Code.

Ashtabula County Board of Developmental Disabilities reserves the right to accept or reject any or all bids in whole or in part, to waive any informalities or irregularities in the bids received, and to accept any bids which it deems favorable.

No bids may be withdrawn, after the schedule closing time for the receipt of bids, for at least sixty (60) days.

BY ORDER OF THE ASHTABULA COUNTY BOARD OF DEVELOPMENTAL DISABILITIES

Publishing Dates: September 24, 2021